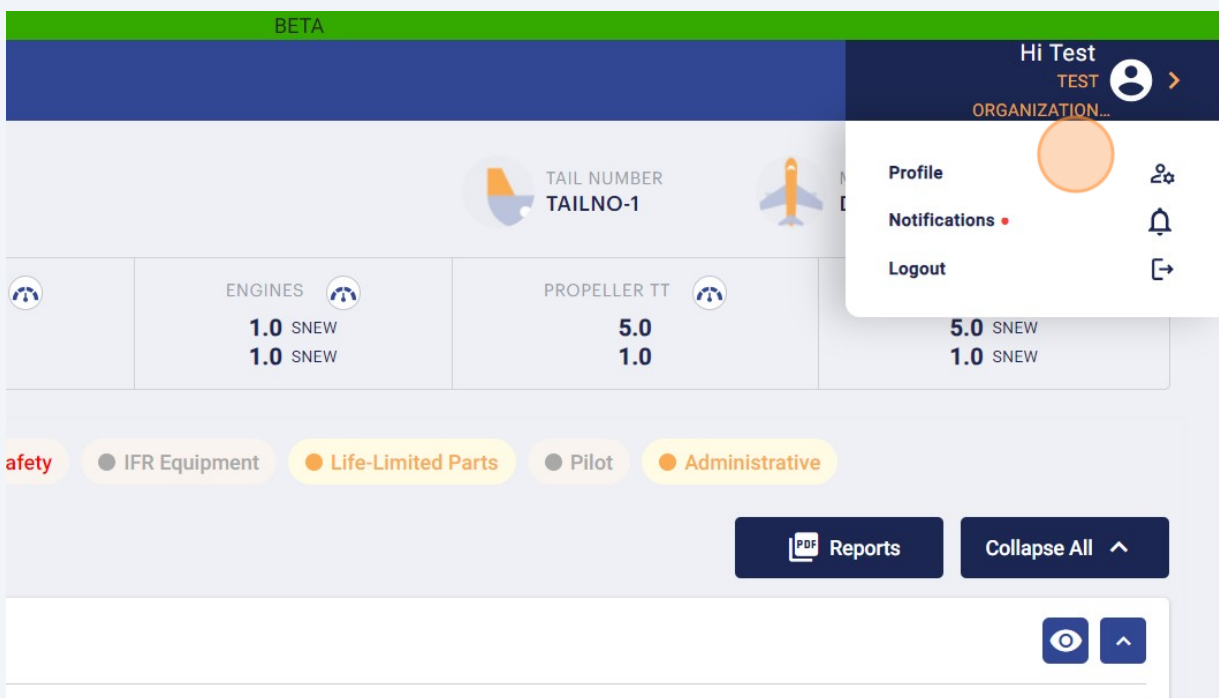
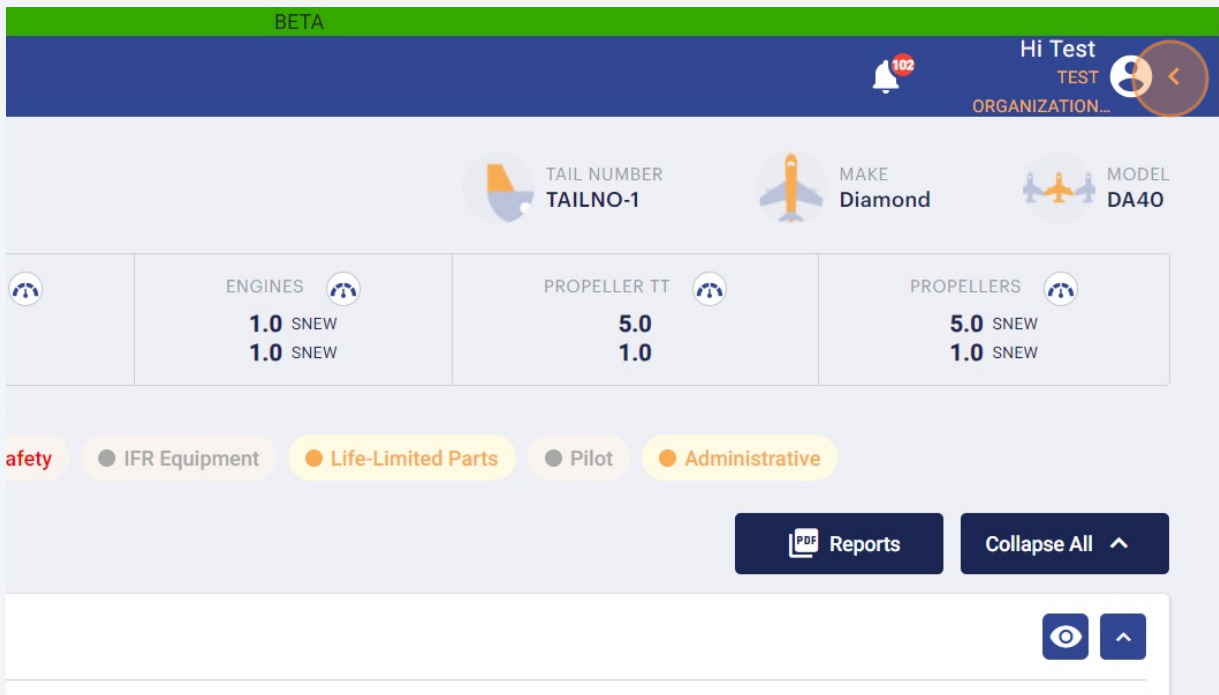


Updating Account Profile and Adding a Signature

1 Access you Profile



2 Click on the Edit Icon

	1.0 SNEW 1.0 SNEW	5.0 1.0	5.0 SNEW 1.0 SNEW
--	------------------------------------	--------------------------	------------------------------------



LAST NAME Admin	EMAIL emanuela-zavarise@tuamaequelaursa.com
PILOT LICENSE # ----	A&P/IA LICENSE ----

MEDICAL DUE DATE

3 Make any changes

4

If you have a designation, then the field "A&P/IA License" will appear

A screenshot of a registration form. The form has four input fields arranged in two rows. The first row contains 'Last Name*' with the value 'Admin' and 'Email*' with the value 'emanuela-zavarise@tuamaeaquelaursa.com'. The second row contains 'Pilot License #' with the value '12345' and 'A&P/IA License' with a dropdown menu showing 'A&P/IA License'. Below the fields are two buttons: a blue button labeled 'Signature' and a blue button labeled 'Aa Generate Signature'.



When adding/editing your signature, you can choose from 3 formats: Upload, Drawing, and Generate automatically by the system

Upload Signature

5 To upload a signature, click on "Upload Signature" button

The screenshot shows a user interface for managing aircraft records. On the left is a dark blue sidebar with a menu containing: Aircraft, TAILNO-1 (with a dropdown arrow), Aircraft Profile, Aircraft Records, Dashboard, Aircraft History, AD/SB List, MX Management, Flight Logs, Squawk List, and Knowledge Center. The main content area is titled 'Test' and 'Admin'. It contains fields for 'Mobile Number (488) 552-5552' and 'Pilot License # 12345'. Below these is a section titled 'CHOOSE A SIGNATURE CONFIGURATION' with three buttons: 'Upload Signature' (highlighted with an orange circle), 'Draw Signature', and 'Generate Sig'. Underneath is a 'PILOT DATES' section with fields for 'Last Medical mm/dd/yyyy', 'Medical Due Date mm/dd/yyyy', 'Last Flight Review mm/dd/yyyy', and 'Flight Review Due mm/dd/yyyy'.

6 A modal asking for your password will open, add it and then validate

The screenshot shows a modal dialog box with a white background and a grey border. At the top center is an orange triangle with a white exclamation mark. Below it, the text reads 'Attention!' followed by 'Please confirm your password before editing signature.' There is a light blue password input field containing seven dots. At the bottom of the modal are two buttons: a grey 'Cancel' button and an orange 'Validate' button (highlighted with an orange circle). The background of the page is dimmed, showing the 'CHOOSE A SIGNATURE CONFIGURATION' section from the previous screenshot.

7 Select a image file to be your signature

Pilot License # 12345	A&P/IA License 44558
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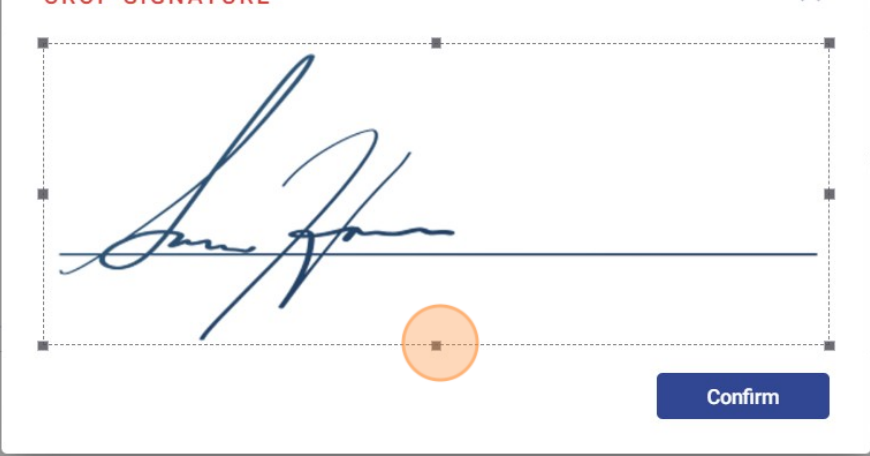
↓
Drag and Drop an image here to upload or

Select a File

Medical Due Date mm/dd/yyyy	
--------------------------------	--

8 Crop it as you want to

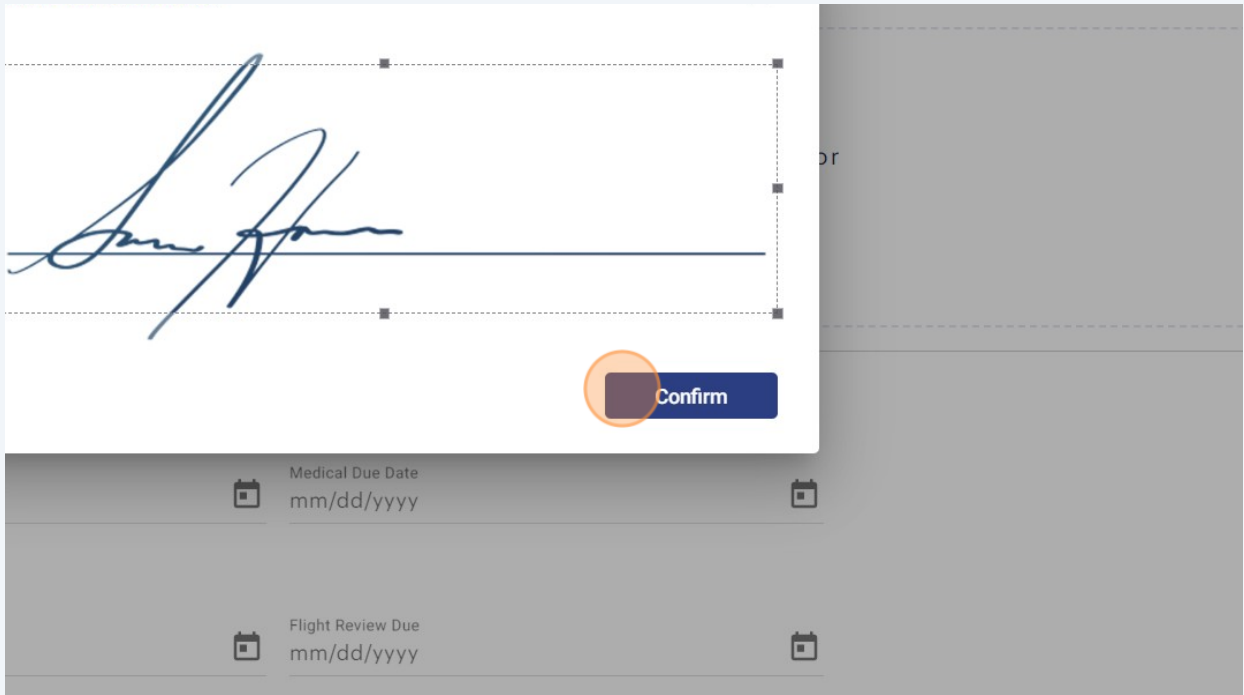
CROP SIGNATURE



Confirm

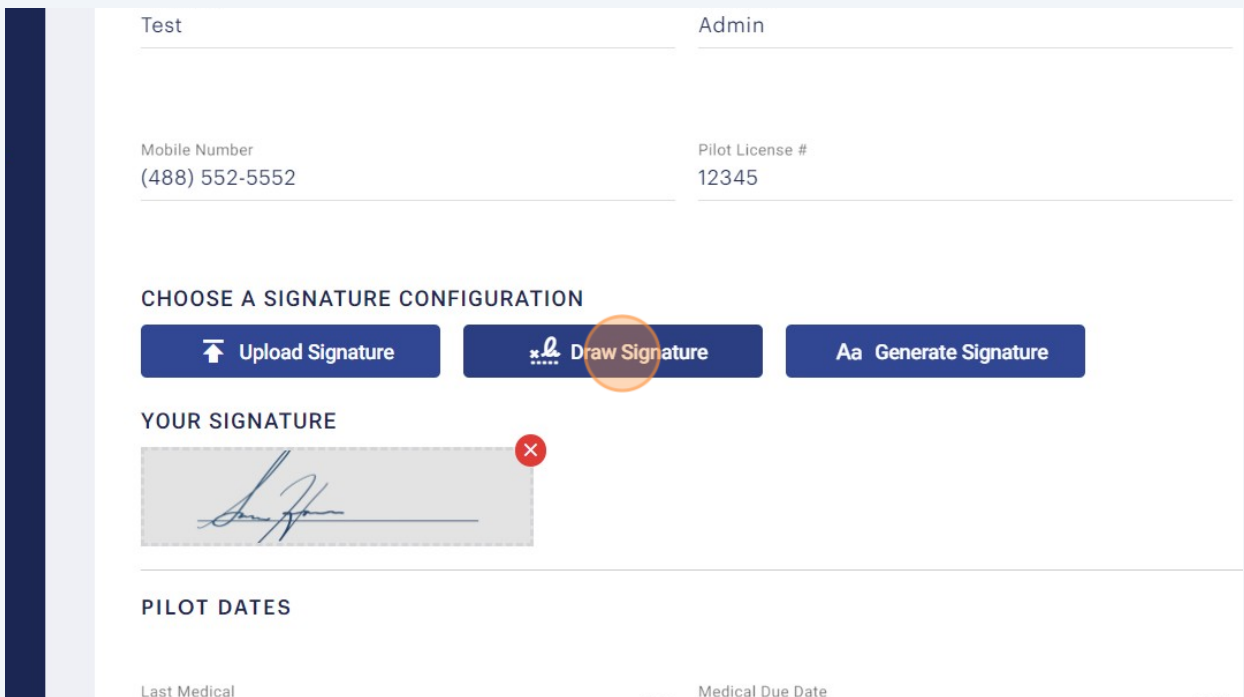
Medical Due Date mm/dd/yyyy	
Flight Review Due mm/dd/yyyy	

9 Confirm the upload

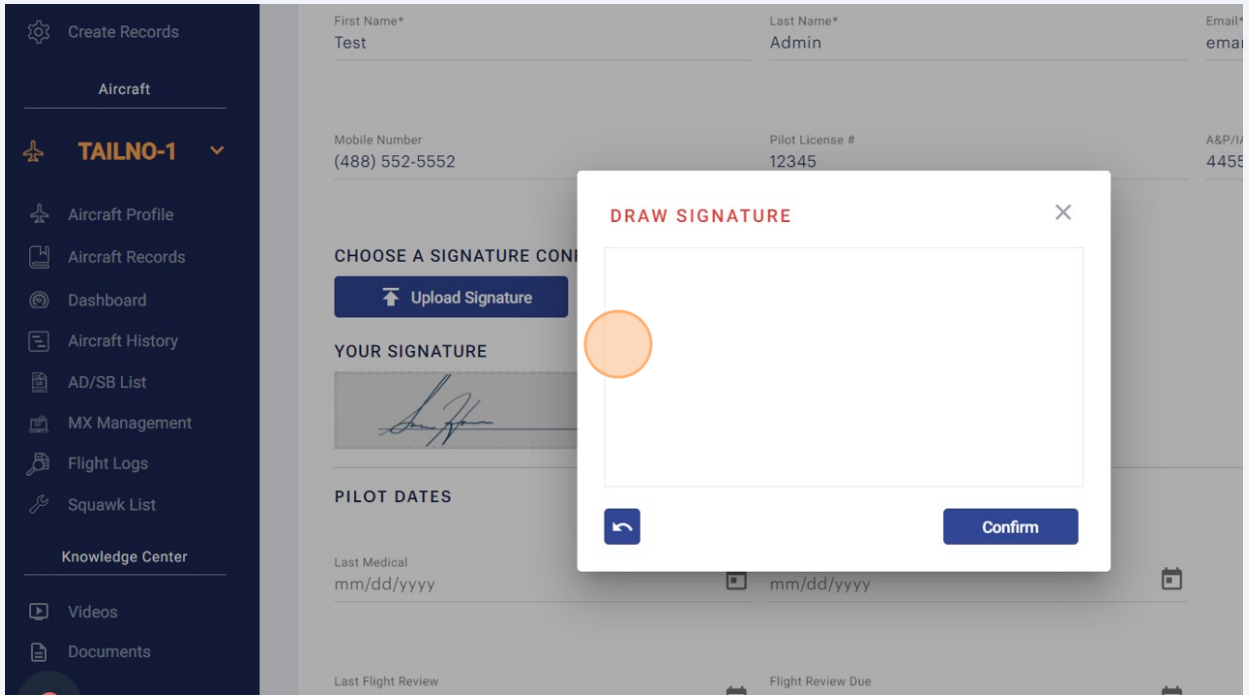


Draw Signature

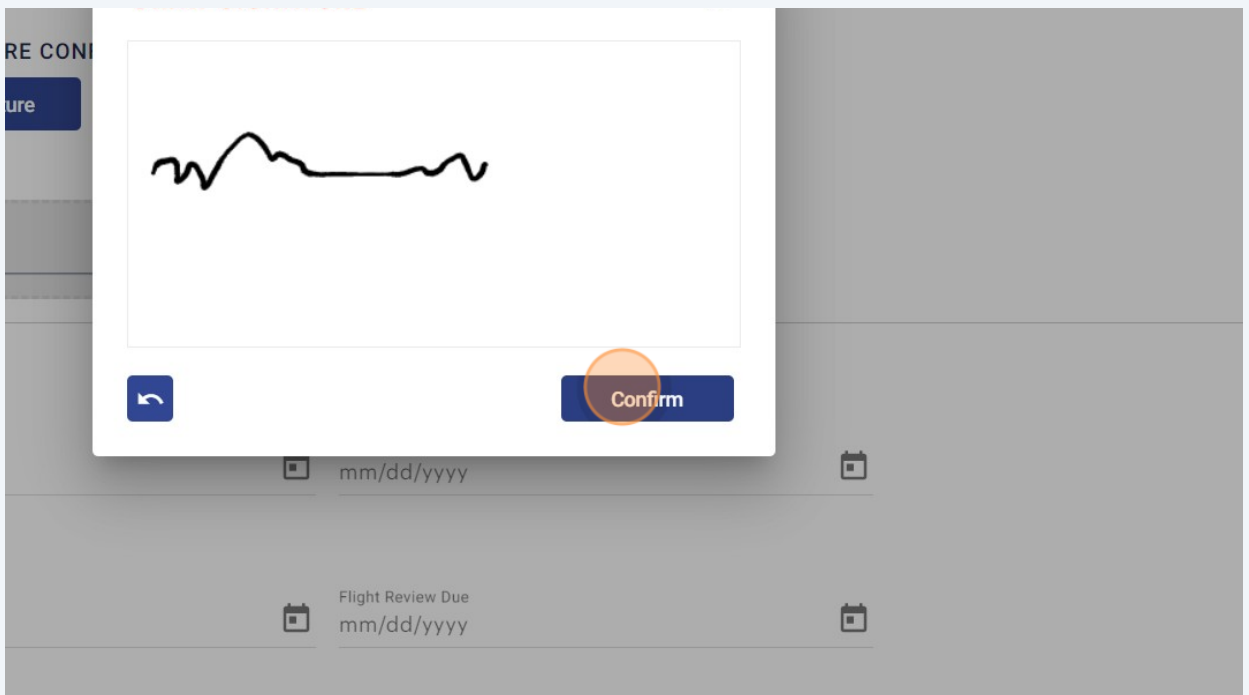
10 Click "Draw Signature"



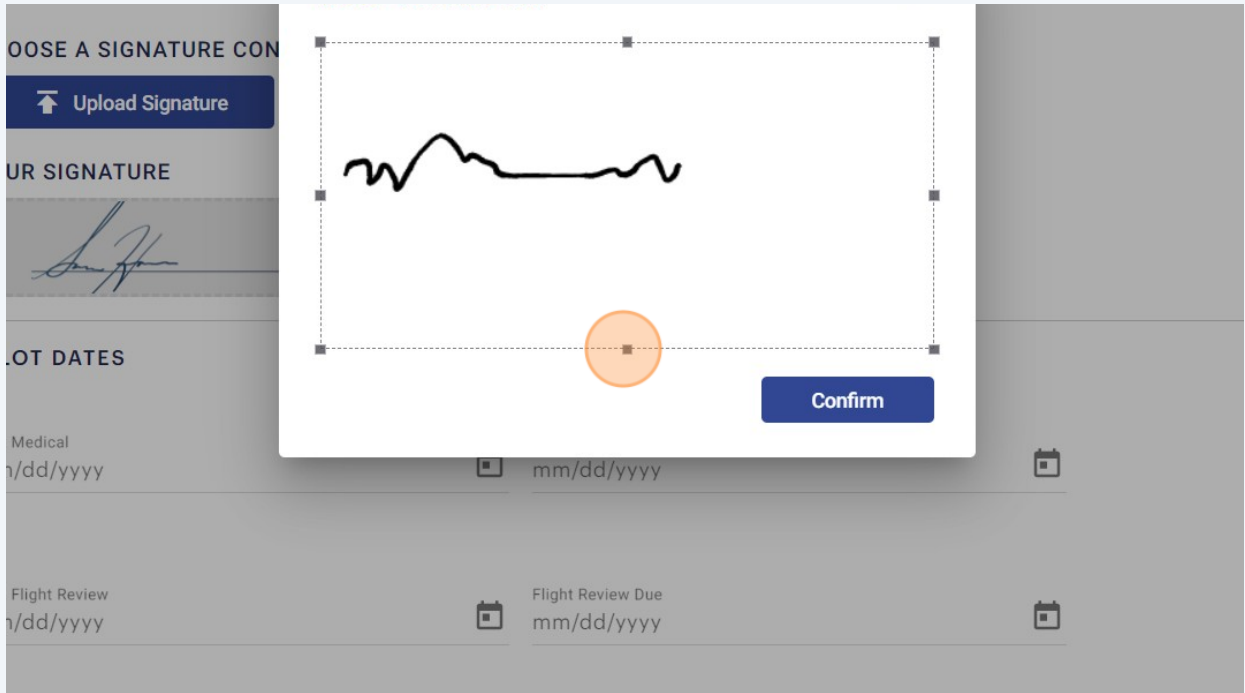
11 Draw your signature using your mouse, digital tablet, or another input device



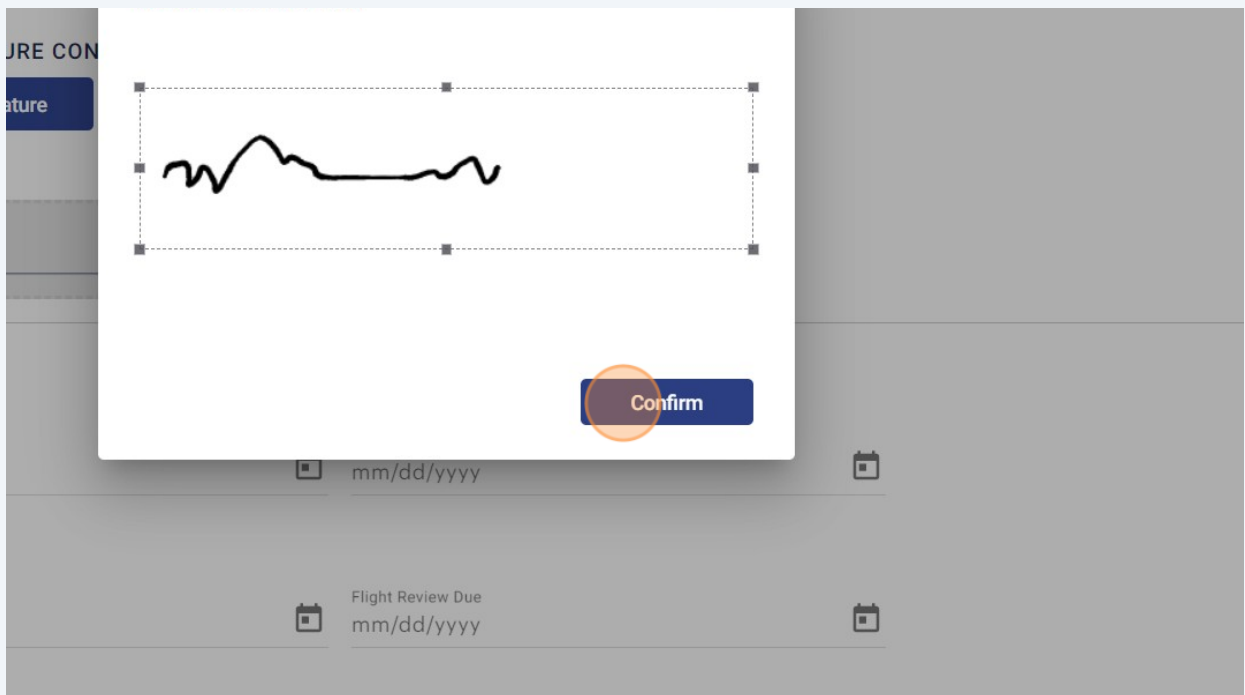
12 Click "Confirm"



13 Crop it as you desire



14 Confirm the drawing




Generate Signature


15 Click "Generate Signature"

	Last Name Admin	Email emanuela-zavarise@tuamae:
	Pilot License # 12345	A&P/IA License 44558

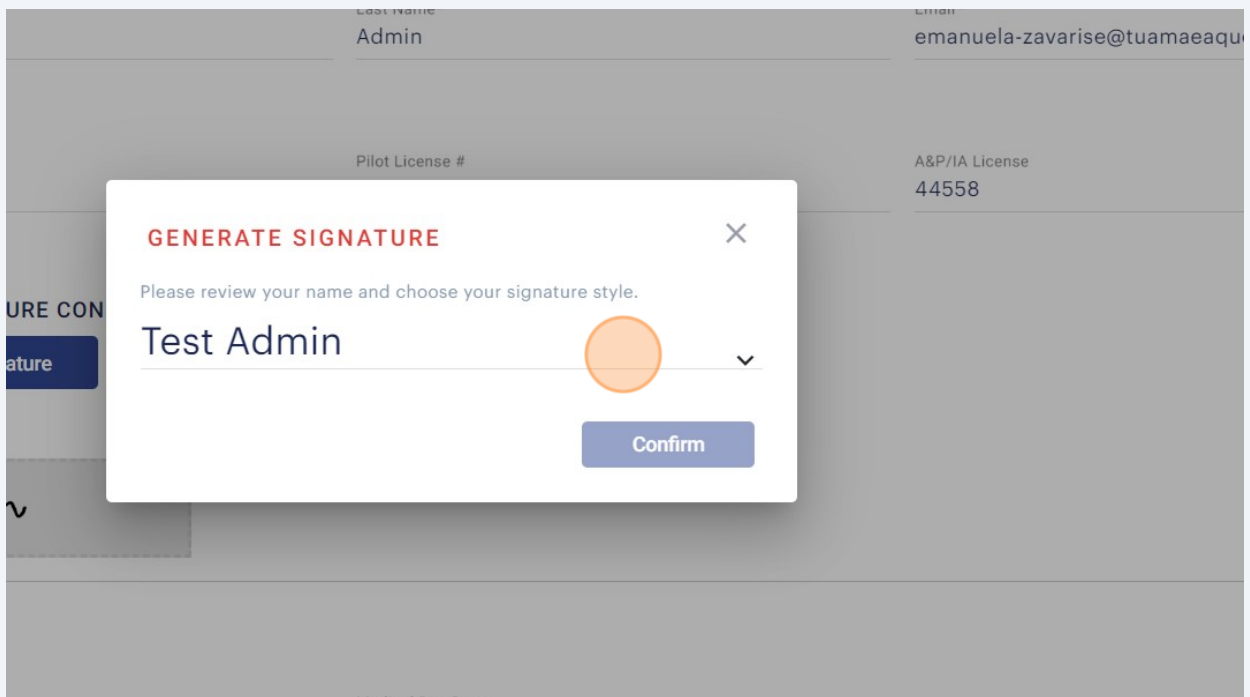
SIGNATURE CONFIGURATION

Signature  Draw Signature **Aa Generate Signature**

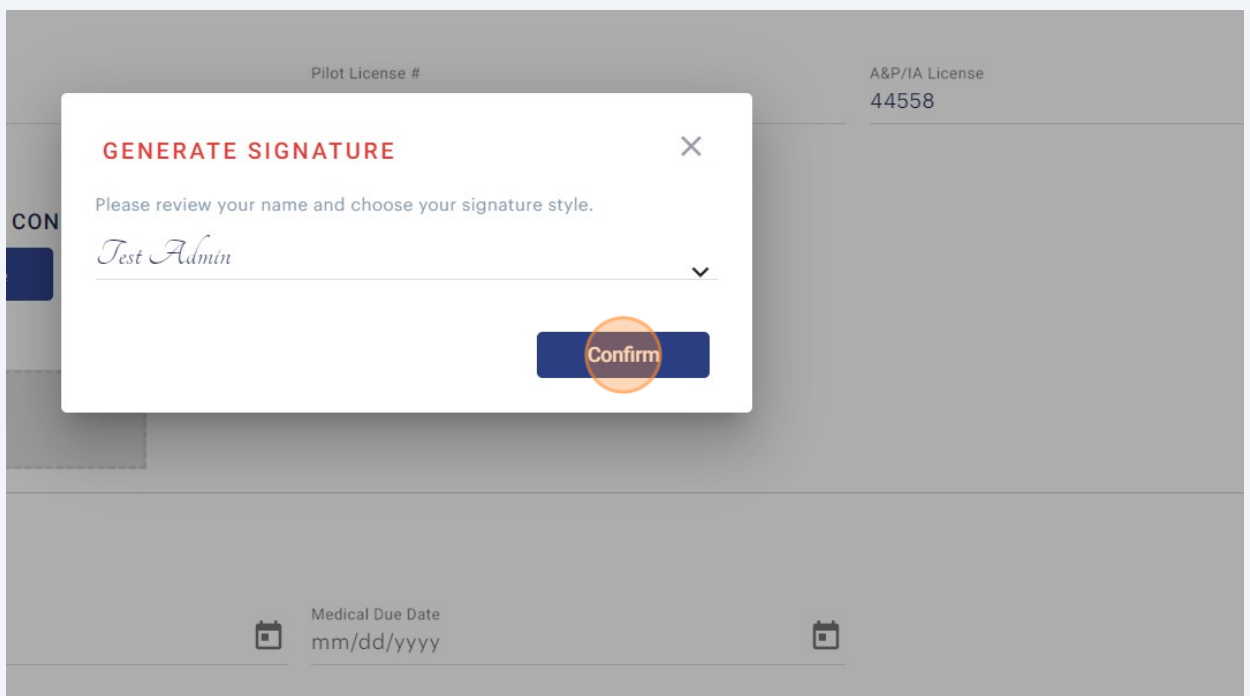
RE



16 Click on the drop down to show the signature styles



17 Choose one of them and then click "Confirm"



Pilot Dates

18 Add/edit your Last Medical

YOUR SIGNATURE

Test Admin 

PILOT DATES

Last Medical
mm/dd/yyyy



Medical Due Date
mm/dd/yyyy



Last Flight Review
mm/dd/yyyy



Flight Review Due
mm/dd/yyyy



Cancel

19 Add/edit your Medical Due Date



Medical Due Date*
mm/dd/yyyy



Flight Review Due
mm/dd/yyyy



Cancel

Change Password

Update My Profile

20 Add/edit your Last Flight Review

PILOT DATES

Last Medical*
5/1/2024



Medical Due Date*
8/8/2024



Last Flight Review
mm/dd/yyyy



Flight Review Due
mm/dd/yyyy



Cancel

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21 Add/edit your Flight Review Due



Medical Due Date*
8/8/2024



Flight Review Due*
mm/dd/yyyy



Cancel

Change Password

Update My Profile

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Change Password

22 If you want to change your password, click "Change Password"

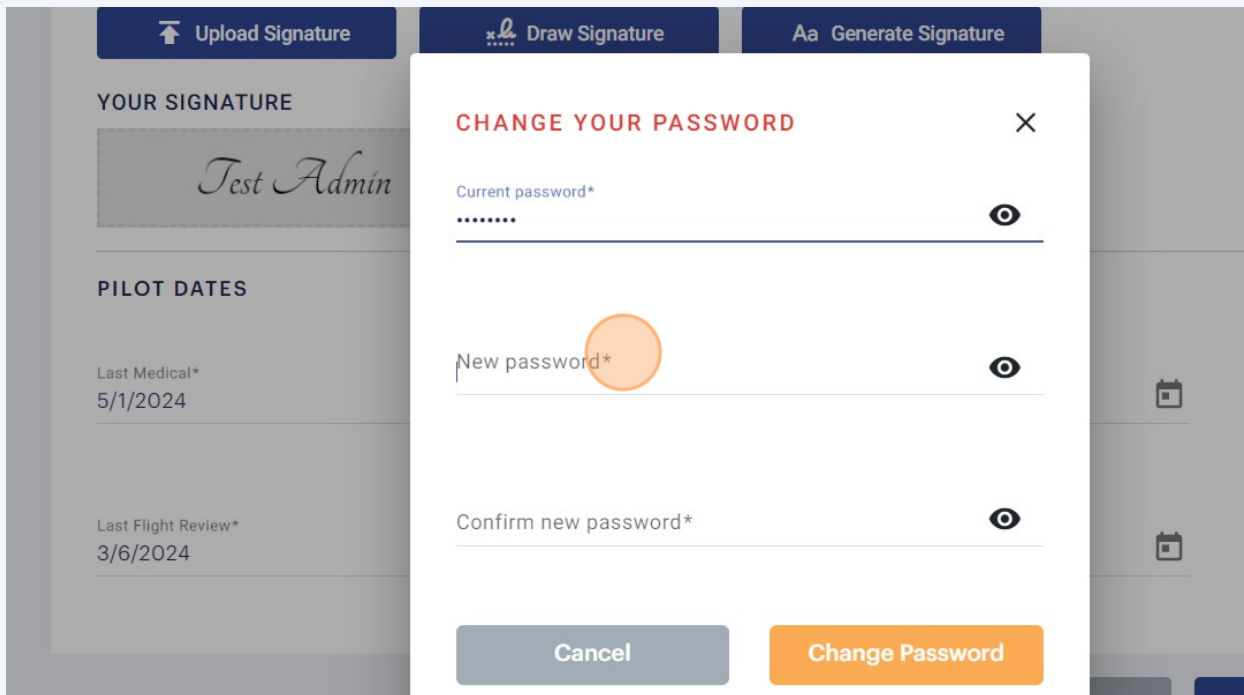
Medical Due Date*
8/8/2024

Flight Review Due*
7/11/2024

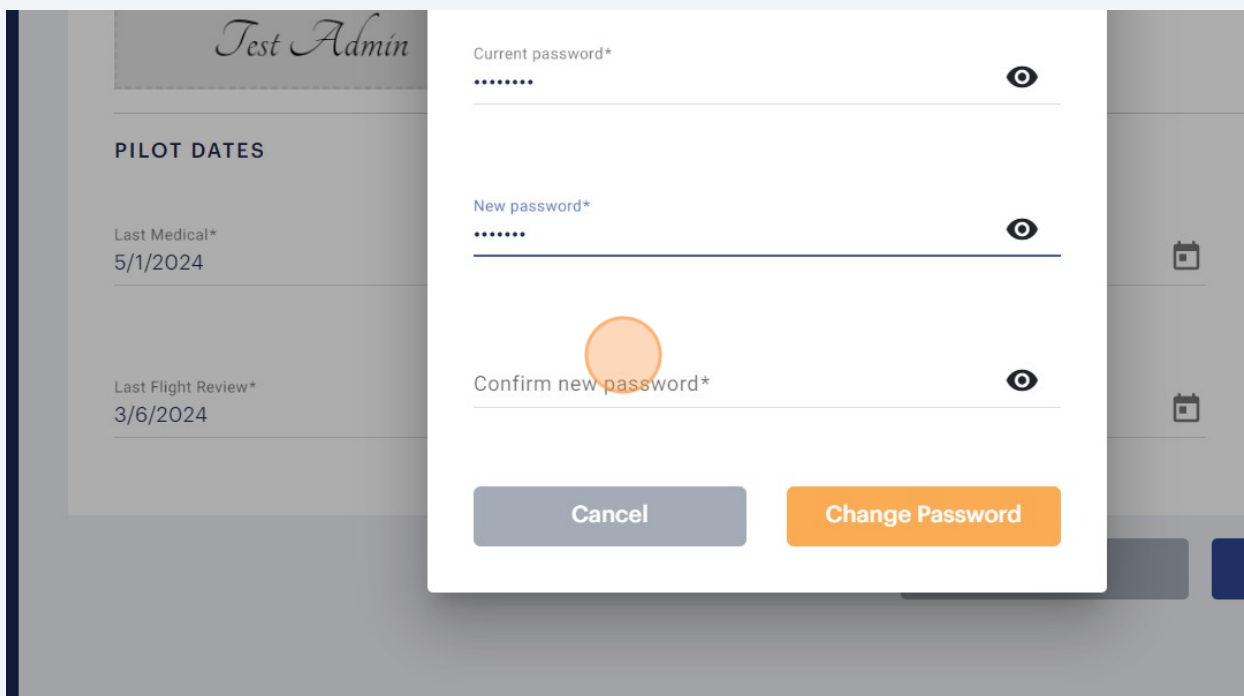
Cancel Change Password Update My Profile

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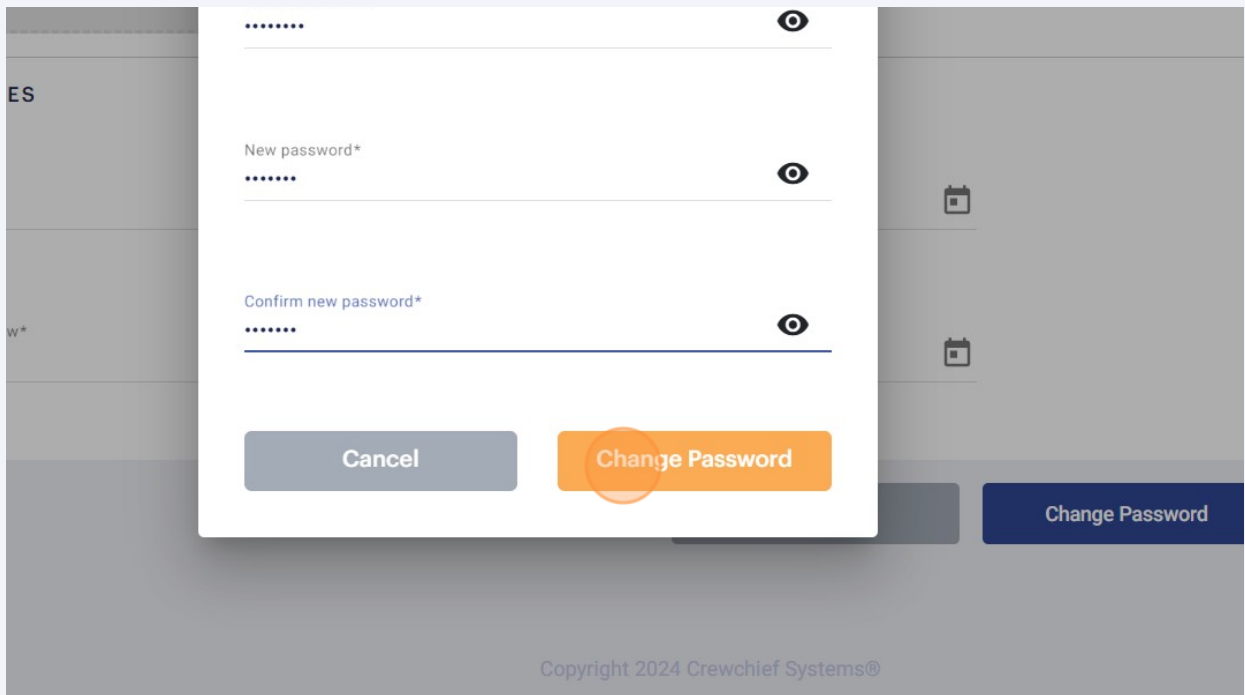
23 Add your current password then add your new one



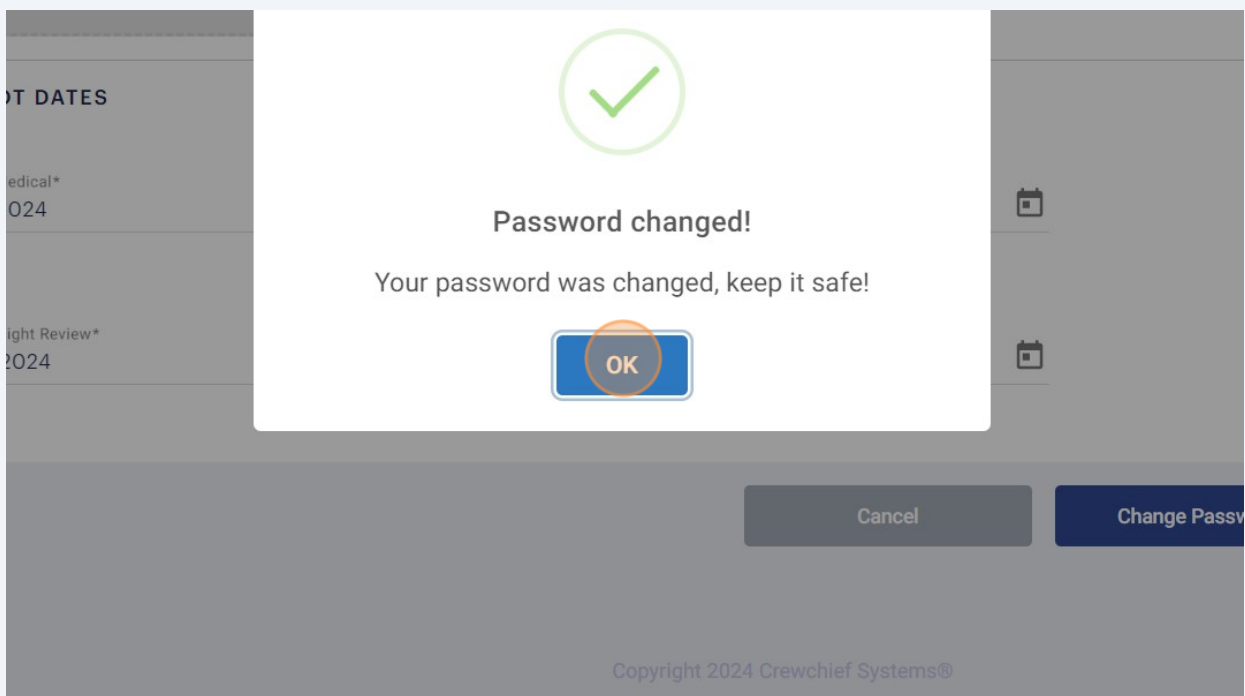
24 Confirm it (it must be identical)



25 Click "Change Password"



26 A message will pop up indicating that the action was successful.



27 Click "Update My Profile" to save the changes

The screenshot shows a profile update form with two date fields. The first field is labeled "Medical Due Date*" and contains the date "8/8/2024". The second field is labeled "Flight Review Due*" and contains the date "7/11/2024". Below the form are three buttons: "Cancel", "Change Password", and "Update My Profile". The "Update My Profile" button is highlighted with an orange circle. At the bottom left, there is a copyright notice: "Copyright 2024 Crewchief Systems®".

28 A message will pop up indicating that the action was successful.

The screenshot shows a success message dialog box overlaid on the profile update form. The dialog box contains a green checkmark icon, the text "Great!", and "Profile Updated". Below the text is a blue button with the text "OK". The "OK" button is highlighted with an orange circle. The background form is dimmed, showing the "Cancel" and "Change Password" buttons. At the bottom left, there is a copyright notice: "Copyright 2024 Crewchief Systems®".